MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**10/7/2024**

President Edison called the regular meeting to order at 5:00 p.m. Present: Trustees Edison, Power, Zimmerman, Conover, B Brooks, R Brooks and Director Yeoman. Absent: Smith

**Correspondence & Visitors**: None

**Minutes:** The minutes from the 9/3/2024 regular meeting were reviewed. Conover made a motion to accept the minutes, seconded by R Brooks, all ayes, motion carried.

**Treasurer's Report:** The treasurer's report for September 2024 was reviewed. B Brooks made a motion to accept the treasurer’s report, seconded by Power, voice vote of all ayes (6) of those present, no nays, one absent, motion carried.

**Library Report:**

September

1,829 patrons were served, 2,583 items were checked out 2,246 items were checked in, 36 magazines were checked out and 41 were checked in, 341 reference questions were resolved, 465 requests were placed, 384 holds were taken care of, 45 patrons were added to the database and 5 were deleted, 197 items were added to the collection and 6 were deleted, 37 PAC logins occurred, and 105 holds were placed in the PAC.

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* 1. Talked about the April 1, 2025 election and the opening of four seats on the library board and what was required to be done in order to file.
  2. We are doing the pumpkin contest again with pumpkins due Oct 14th, voting and then pumpkin pickup by Oct 25th or library will dispose of. We added middle school students to the contest who will have their own category.
  3. Grade school began their bimonthly visits. We have covered:

K&1st grades: read books to go along with CKLA (Core Knowledge Language Arts skills) human body theme. Read books about burping and earwax. Also read a book about Oh Where Are My Books.

2& 3rd grade: Went over animal units and read books that went with CKLA animal unit they were studying along with the differences between fiction and non-fiction

4th grade: reviewed the definition of a genre and talked about and had examples of biographies and autobiographies and then discussed the mystery genre in more detail.

5th grade: Discussed what classifies a biography or autobiography and learned to evaluate what makes a book a part of the mystery genre and then introduced the genre passport challenge.

* 1. Lacey began her student teaching at the Williamsville School District and has had her first observation here and will be doing her second one here this month with Laural Giesler with eighth graders to prepare for their research papers. Her last one will be done at the end of this month in Williamsville.
  2. Spoke with board about moving CDs to IL Funds that are not yet due and paying the penalty since they are not earning much
  3. Joined the IHLS Library Crawl (go visit 100+ participating libraries and get your book initialed) that runs the month of October and had 7 visitors so far from Tolono, Athens, Mt Olive, etc.

**New Business:**

Ordinance 24-3 was reviewed. Conover made a motion to approve Ordinance 24-3 seconded by R Brooks, all ayes (6) of those present, no nays, one absent.

Conover, motioned to move all the library’s CDs to IL Funds except those coming due in 2024 which will be moved to IL Funds upon maturity, seconded by B Brooks all ayes (6) of those present, no nays, one absent.

**Unfinished Business:**

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

B Brooks made a motion to adjourn, seconded by Conover, all ayes, the meeting was adjourned at 5:48 p.m.

Respectfully submitted,

Gisa Power