MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**11/4/2024**

President Edison called the regular meeting to order at 5:00 p.m. Present: Trustees Edison, Power, Zimmerman, Conover, Smith and Director Yeoman. Absent: B Brooks and R Brooks

**Correspondence & Visitors**: Card from Kris Boudreau thanking the library for such wonderful service.

**Minutes:** The minutes from the 10/7/2024 regular meeting were reviewed. Smith made a motion to accept the minutes, seconded by Zimmerman, all ayes, motion carried.

**Treasurer's Report:** The treasurer's report for October 2024 was reviewed. Smith made a motion to accept the treasurer’s report, seconded by Conover, voice vote of all ayes (5) of those present, no nays, two absent, motion carried.

**Library Report:**

October

1,829 patrons were served, 2,860 items were checked out 2,211 items were checked in, 35 magazines were checked out and 41 were checked in, 294 reference questions were resolved, 552 requests were placed,492 holds were taken care of, 3 patrons were added to the database and 13 were deleted, 162 items were added to the collection and 56 were deleted, 38 PAC logins occurred, and 60 holds were placed in the PAC.

* 1. All the trustees running for reelection in the April 1, 2025 election have everything ready to turn in
	2. We had four winners for the pumpkin contest and 38 entries. The winners were: 1. Student pick-Olaf 2. Teacher/Adult pick-Mo the elephant from the Mo and Piggy books 3. Middle school winner-Bingo 4. Online pick-Wonky Donkey. The four winners were given bags with medals and treats. All participants received a treat cup.

K,1st & 2nd grade: Learned about voting by reading Pete the Cat for Class President and put the voting skills into practice by voting for their favorite pumpkin from the pumpkin decorating contest.

3rd , 4th & 5th grade: Talked about voting, the presidential election, read Ghosts in the White House and voted for their favorite pumpkin

All grades: This week’s books were all read with the “magic speaker”. This is an app that coordinates with some books to add sound effects as the librarian reads the story.

* 1. Lacey had her second (here with Laural Giesler) and third (at Williamsville Elementary) observations and will be doing her last one here this month with Mrs. Bannister’s 5th grade class.
	2. Joined the IHLS Library Crawl (go visit 100+ participating libraries and get your book signed) that runs the month of October and a total of 31 visitors from all over including southern Illinois. We gave out I Love to Read wristbands and anticipate participating next year
	3. Truman came on the 28th and cleaned all the exterior windows.
	4. Harris Pest Control came on the 21st and did their quarterly maintenance check and spraying. No issues.

**New Business:**

Annual Financial Report was reviewed Zimmerman made a motion to accept and file appropriate paperwork with the comptroller, seconded by Smith, all ayes of those present (5), no nays, two absent.

Closing the day before Thanksgiving was discussed. Yeoman noted there was little to no public traffic on the day before Thanksgiving in the past and the school will be closed that day. Power made a motion to close, seconded by Conover, all ayes, motion carried.

**Unfinished Business:** None

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

Smith made a motion to adjourn, seconded by Zimmerman, all ayes, the meeting was adjourned at 5:31 p.m.

Respectfully submitted,

 Gisa Power