MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**12/2/2024**

Secretary Power called the regular meeting to order at 5:00 p.m. Present: Trustees Power, Zimmerman, Conover, B Brooks, R Brooks and Director Yeoman. Absent: Edison and Smith.

**Correspondence & Visitors**:

**Minutes:** The minutes from the 11/4/2024 regular meeting were reviewed. Conover made a motion to accept the minutes, seconded by Zimmerman, all ayes, motion carried.

**Treasurer's Report:** The treasurer's report for November 2024 was reviewed. R Brooks made a motion to accept the treasurer’s report, seconded by Conover, voice vote of all ayes (5) of those present, no nays, two absent, motion carried.

**Library Report:**

November

1,521 patrons were served, 2,386 items were checked out 1,931 items were checked in, 31 magazines were checked out and 38 were checked in, 241 reference questions were resolved, 389 requests were placed, 382 holds were taken care of, 10 patrons were added to the database and 10 were deleted, 81 items were added to the collection and 19 were deleted, 35 PAC logins occurred, and 57 holds were placed in the PAC.

K,1st & 2nd grade:

Week 1: Read “ There was an Old Lady who Swallowed a Turkey by Lucille Colandro. It was interactive with the students “feeding” the old lady things from the story. 2nd grade students also reviewed where to find holiday books in the nonfiction section.

Week 3: Learned about award winning book lists and how to find those books in the library. Also did a read along of Chez Bob by Bob Shea (an award winner).

3rd grade:

Week 1:Divided into their A and B set up and practiced how the library is in ABC order. The groups were then divided into teams and made it a race to see who could organize their set of ABC cards the fastest.

Week 3: Learned about the award-winning books and watched several book trailers of books from the Bluestem and Rebecca Caudill Award Lists.

4th grade:

Week 1: Reviewed genres and watched a book trailer to highlight one of the genres they learned.

Week 3: Learned about the award-winning books and watched several book trailers of books from the Bluestem and Rebecca Caudill Award Lists.

5th grade:

Week 1: Began the first of a three-part lesson on learning the location of the table of contents and index as well as how to use them to find information.

Week 3: Continued learning about the table of contents and index then added in glossary and headings. Each student was given a book about Canada with 8 questions they had to find the answers to within the book.

* 1. Lacey had her last observation with Mrs. Bannister’s 5th grade class. She also finished her time in Williamsville School District.
	2. Began working on the per capita grant
	3. Will be decorating for Christmas
	4. Friends are now selling IC ornaments to raise money for summer reading
	5. Filed paperwork with county for trustees running for the April 1, 2025 election
	6. AFR will be filed with the comptroller and the county clerk, and the supplemental report will be filed with the county clerk.

**New Business:** None

**Unfinished Business:** None

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

Zimmerman made a motion to adjourn, seconded by B Brooks, all ayes, the meeting was adjourned at 5:11 p.m.

Respectfully submitted,

 Gisa Power