MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**3/3/2025**

President Edison called the regular meeting to order at 5:00 p.m. Present: Trustees Power, Edison, Zimmerman, Smith, R. Brooks, B. Brooks, and Director Yeoman. Absent: Conover.

**Correspondence & Visitors**: Thank you received from Linda McCreery for the floral arrangement sent for her mother’s Celebration of Life service and a in person thank you from Bev for the arrangement sent to her for her sister’s passing.

**Minutes:** The minutes from the 2/3/2025 regular meeting were reviewed. R Brooks made a motion to accept the minutes, seconded by B Brooks, all ayes, motion carried.

**Treasurer's Report:** The treasurer's report for February 2025 was reviewed. Power made a motion to accept all three of the treasurer’s reports, seconded by R Brooks, voice vote of all ayes (6) of those present, no nays, one absent, motion carried.

**Library Report:**

February

1,921 patrons were served, 1,946 items were checked out 1,766 items and 206 overdue items were checked in, 28 magazines were checked out and 29 were checked in, 267 reference questions were resolved, 441 requests were placed, 333 holds were taken care of, 4 patrons were added to the database and 22 were deleted, 113 items were added to the collection and 439 were deleted, 26 PAC logins occurred, and 104 holds were placed in the PAC.

* 1. Decorated for Valentine’s Day
	2. Filed online the State Library Certification for public Libraries that is due end of March
	3. Got out our Valentine’s promotion for Valentine’s Day: Be a Sweetheart Pay it Forward Pay a Fine. Collected over $900 in lost books and fines.
	4. Began the evaluation of the Award winning lists that were just released for the upcoming 2025-26 school year (Monarch (K-2), Blue-Stem (3-5), Rebecca Caudill (4-8), Abraham Lincoln (9-12)
	5. Flowers sent for Florine Ingersoll Celebration of Life service and “Thinking of you” flowers sent to Bev Brooks for her sister Alice Embury’s passing.
	6. Ordered Lacey’s diploma frame from U of I. Should arrive in 12 weeks.
	7. The library partnered with the Arlee Theater. Students in grades 3-5 were given the opportunity to read any book in the Dog Man series by Dav Pilkey to enter for a chance to win movie tickets (provided by the library) to see the film at the Arlee Theater. Students that participated were automatically given a free popcorn coupon (courtesy of the Arlee).

**K-2 grades**:

Week 1: Read “Grumpy Monkey Valentine Gross-Out” by Suzanne Lang and colored Valentine’s while listening.

Week2: K-1: Read “Llama Destroys the World” by Johnathan Stutzman.

Grade 2: Read “Hey Bruce” by Ryan Higgins and watched book trailers on the American Girl doll book collection.

**3rd grade**:

Week 1: Continued learning about the SORA app (e-books). Students found a book and spent some time silently reading before checking out a physical book from the library.

Week 2: Practiced accessing a library online database to learn facts about people from history.

**4th grade:**

Week 1: Used chrome books to begin working on research projects by utilizing the library’s databases.

Week 2: Accessing a library research database to research a project assigned by their teacher.

**5th grade:**

Week 1: Students began a refresher course on how to access the library’s databases for their upcoming science project.

Week 2: Accessing a library research database to research a project assigned by their teacher.

**New Business:**

**Unfinished Business:**

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

Smith made a motion to adjourn, seconded by Power, all ayes, meeting adjourned at 5:16 p.m.

Respectfully submitted,

 Gisa Power-Secretary