MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**3/6/2023**

Vice-President Smith called the meeting to order at 5:00 p.m. Present: Trustees Power, B Brooks, R Brooks, Zimmerman, Smith, Conover, and Director Yeoman. Absent: Edison

**Correspondence & Visitors**:

**Minutes:** The minutes from the 2/6/2023 regular meeting were reviewed. R Brooks made a motion to accept the minutes, seconded by Conover, all ayes, motion carried.

**Treasurer's Report:** The treasurer's report for the month of February was reviewed. Power made a motion to accept the treasurer’s reports, seconded by B Brooks, voice vote of all ayes (6) of those present, no nays, one absent, motion carried.

**Library Report:**

February

1,872 patrons were served, 2,352 items were checked out 1,815 items were checked in, 63 magazines were checked out and 71 were checked in, 639 reference questions were resolved, 352 requests were placed, 330 holds were taken care of, 7 patrons were added to the database and 34 were deleted, 119 items were added to the collection and 1,473 were deleted, 93 PAC logins occurred, and 40 holds were placed in the PAC.

Also:

* 1. Library has been selected for IMRF audit. IMRF will be auditing Jan 2022 through Dec 2022.
	2. Continued working with students on locating books-gave them the title and call number (4-5 grades)
	3. Continued working with 3rd graders on how the library is set up
	4. Decorated the library for St Patrick’s Day
	5. Be a Sweetheart Pay it Forward Pay a Fine program was successful. Over $400 was donated
	6. Weeded the adult and juvenile fiction. Gave teachers first shot at discarded books for free before putting out for sale
	7. Discussion was had on the windows in the library and seal replacement. Orkin believes the wasps are getting into the library through the window seal cracks. Smith will get the name of the window company the bank used, and Yeoman will check with the school head of maintenance to see who the school used for their window replacement this past summer.

**New Business:**

**Unfinished Business:**

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

Power made a motion to adjourn, seconded by Zimmerman, all ayes, the meeting was adjourned at 5:37 p.m.

Respectfully submitted,

 Gisa Power