MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**4/3/2023**

President Edison called the meeting to order at 5:00 p.m. Present: Trustees Edison, B Brooks, R Brooks, Zimmerman, Smith, Conover, and Director Yeoman. Absent: Power

**Correspondence & Visitors**:

**Minutes:** The minutes from the 3/6/2023 regular meeting were reviewed. Smith made a motion to accept the minutes, seconded by B Brooks, all ayes, motion carried.

**Treasurer's Report:** The treasurer's report for the month of March was reviewed. B Brooks made a motion to accept the treasurer’s reports, seconded by Conover, voice vote of all ayes (6) of those present, no nays, one absent, motion carried.

**Library Report:**

March

1,872 patrons were served, 2,225 items were checked out 1,843 items were checked in, 41 magazines were checked out and 62 were checked in, 601 reference questions were resolved, 414 requests were placed, 377 holds were taken care of, 6 patrons were added to the database and 4 were deleted, 99 items were added to the collection and 406 were deleted, 149 PAC logins occurred, and 60 holds were placed in the PAC.

Also:

* 1. First required items of the IMRF audit have been submitted and waiting for more information
  2. Continued working with students on locating books-gave them the title and call number for biographies (4-5 grades)
  3. Turned in statements of economic interest to the county clerk
  4. Decorated the library Easter
  5. Got a wasp trap from Lowes and put it up
  6. Met with the glass guy and got an estimate. Came out and caulked and found more damaged windows so is writing up a second estimate. Also, when he caulked we ended up with about a dozen wasps in the building. Brock came and sprayed/killed them and then came back and cleaned the windows.
  7. Birds land on director’s office window and peck the glass. They were seeing their reflection and thought they were being challenged by another bird so they would land and peck at the window (their reflection). Google suggested baking soda on the windowsill (they don’t like it on their feet) and so far it has worked.
  8. Weeded the juvenile fiction. Gave teachers first shot at discarded books for free before putting out for sale
  9. Did the stuffed animal workshop for K-3 students who signed up on 3/29/23. 15 signed up and a few were sick that day but came and got the kit to make the stuffed animal at home with their child.
  10. Bought supplies to do a butterfly unit with the grade school students in April/May
  11. Went over to the grade school and bought back books that could be added to the collection.

**New Business:**

**Unfinished Business:**

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

Smith made a motion to adjourn, seconded by B Brooks, all ayes, the meeting was adjourned at 5:29 p.m.

Respectfully submitted,

Diane Yeoman for Gisa Power