MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**5/5/2025**

President Edison called the regular meeting to order at 5:00 p.m. Present: Trustees Power, Edison, Zimmerman, B Brooks and R Brooks, Conover, and Director Yeoman. Absent: Smith

**Correspondence & Visitors**:

Senator Anderson: thank you for letting the library host a Sec of State event (driver’s license facility services provided).

Thank you from Bev Brooks for flowers for her sister’s passing and the flowers for Roger’s hospitalization.

**Minutes:** The minutes of the 4/7/2025 regular meeting were reviewed. Conover made a motion to accept the minutes, seconded by R Brooks, all ayes, motion carried.

**Treasurer's Report:** The treasurer's report for April 2025 was reviewed. Power made a motion to accept the treasurer’s reports, seconded by B Brooks, voice vote of all ayes (6) of those present, no nays, one absent, motion carried.

**Library Report:**

April

897 patrons were served, 1,947 items were checked out 1,781 and 243 overdue items were checked in, 38 magazines were checked out and 30 were checked in, 301 reference questions were resolved, 210 requests were placed, 228 holds were taken care of, 7 patrons were added to the database and 4 were deleted, 135 items were added to the collection and 7 were deleted, 26 PAC logins occurred, and 72 holds were placed in the PAC.

* 1. Decorated for Easter
  2. Finished evaluating the books on the reading lists for grade school through high school and purchased what was needed and put the lists on the website
  3. Students had their last checkout, and staff are now trying to get overdue books returned before the end of the school year. Students will still come to the library during the month of May but only to return and do activities.
  4. Working on the budget for next year
  5. The oath of office for newly elected trustees (Bev, Beth, Bill and Gisa) will be given at the June 9th meeting (newly elected cannot be seated until after the 3rd week in May)
  6. IL Funds earned interest at an average monthly rate of 4.434% for April
  7. Added SWANK (streaming platform) for the upcoming school year

**Benefits of the license and streaming platform**

* Includes an annual site license, ensuring full copyright compliance for all movie screenings at your school, including family movie nights, rainy-day recess, after-school programs, and more!
* Legal alternative to personal streaming accounts.
* Simplified movie screenings, with no equipment or DVD needed.
* Interactive Curriculum Tools such as:
  + **Create Custom Bookmarks**: Allows teachers to highlight key movie scenes for targeted instruction
  + **AI Standards Search**: Helps teachers align movies with Illinois state standards for seamless curriculum integration.
* Includes flexible admin controls and interactive teacher tools.
* Stream films in the classroom or assign for homework.

IHLS Members also receive unlimited teacher title requests to help customize your school or district movie library to ensure alignment with your specific movie needs.  
**About Swank Movie Licensing USA**  
Swank is the only company authorized to license libraries to show movies from most major motion picture studios, including Walt Disney Pictures, Paramount Pictures, Warner Bros., Sony Pictures, and many others. Over 64% of libraries use the annual license to make movies a regular program at their library.

**K-2 grades**:

Week 1: Were read “Diary of a Worm” by Doreen Cronin with the magic speaker. Also went through a question-and-answer book about worms. Students then viewed the worm farm in the library.

Week 2: Students checked out the progress the worms had made in the worm farm from their last visit and then read “Bruce Saves the Planet” by Ryan T. Higgins and discussed the importance of caring for our planet and celebrating Earth Day.

**3rd grade**:

Week 1: Viewed the worm farm. Also read “where do Worms go in Winter?” by Ellen Labrecque and then did a question-and-answer session about worms.

Week 2: Viewed the progress (small tunnels included) the worms had made since the student’s last visit. Discussed Earth Day conservation and what could be done to help the planet.

**4th & 5th grades:**

Week 1: Viewed the worm farm and shared with their classmates the facts they researched during their last library visit. Did a question-and-answer session on worms.

Week 2: Viewed and talked about the progress the worms had made within the worm farm. Discussed Earth Day conservation and played Earth Day bingo.

**New Business:**

Motion by B Brooks to move the June 2nd meeting to June 9th, seconded by Conover, all ayes, motion carried.

**Unfinished Business:**

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

Zimmerman made a motion to adjourn, seconded by R Brooks, all ayes, meeting adjourned at 5:31 p.m.

Respectfully submitted,

Gisa Power - Secretary