MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**8/11/2025**

Vice-President Smith called the regular meeting to order at 5:04 p.m. Present: Trustees Power, Zimmerman, Smith, Conover, and Director Yeoman. Absent: Edison, B Brooks and R Brooks.

**Correspondence & Visitors**:

**Minutes:** The minutes of the 6/9/2025 regular meeting were reviewed. Conover made a motion to accept the minutes, seconded by Zimmerman, all ayes, motion carried.

**Treasurer's Report:** The treasurer's reports for June and July 2025 were reviewed. Power made a motion to accept the treasurer’s reports, seconded by Conover, voice vote of all ayes (4) of those present, no nays, 3 absent, motion carried.

**Library Report:**

June

925 patrons were served, 1,200 items were checked out 843 and 83 overdue items were checked in, 26 magazines were checked out and 31 were checked in, 297 reference questions were resolved, 292 requests were placed, 236 holds were taken care of, 3 patrons were added to the database and 60 were deleted, 125 items were added to the collection and 1,964 were deleted, 31 PAC logins occurred, and 85 holds were placed in the PAC.

July

960 patrons were served, 1,241 items were checked out 1,139 and 126 overdue items were checked in, 27 magazines were checked out and 27 were checked in, 263 reference questions were resolved, 348 requests were placed, 322 holds were taken care of, 5 patrons were added to the database and 1 was deleted, 103 items were added to the collection and 4 were deleted, 48 PAC logins occurred, and 99 holds were placed in the PAC.

* 1. Summer Reading had 68 participants signing up and will continue the program until school begins
	2. Provided events for summer reading every Tuesday. In the morning was story time for younger kids PreK-2 and in the afternoon was Lego and Science programming for grades 3-5
	3. Ordered new book ends for the juvenile area
	4. Completed the grade school library schedule for the upcoming year
	5. Worked with Lacey on SWANK and library lessons for GS students
	6. Library staff worker Jenna List resigned and hired new library worker Karin Martin
	7. Cass Comm installed a separate internet connection line for the library at no cost
	8. Prepared documents with lawyer for black border, truth in taxation, and budget/levy for FY2025-26
	9. Received letter from Sec of State Giannoulias awarding the library the per capita grant in the amount of $4,981.08

**New Business:**

Reviewed the FY 25-26 Budget to be presented at September meeting.

After doing research, discussion was had about changing the title of Children’s Librarian to Children’s Media Specialist. Power made a motion to leave the title the same but to change the description of Children’s Librarian to show the difference in pay of a degreed vs non degreed and give a pay increase for her increased responsibility and MLIS schooling, seconded by Zimmerman, voice vote of all ayes of those present (4), no nays, 3 absent.

Conover made a motion to change the Children’s Librarian pay to fall within the range of the new pay scale at $21/hr, seconded by Zimmerman, voice vote of all ayes of those present (4), no nays, 3 absent.

**Unfinished Business:**

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

Conover made a motion to adjourn, seconded by Power, all ayes, meeting adjourned at 5:29 p.m.

Respectfully submitted,

 Gisa Power - Secretary