MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**8/5/2024**

President Edison called the meeting to order at 5:00 p.m. Present: Trustees Edison, Power, B Brooks, R Brooks, Zimmerman, Conover, and Director Yeoman. Absent: Smith

**Correspondence & Visitors**: Correspondence from Salvation Army thanking the library for its use of the meeting room monthly to help residents from our area. Also, correspondence from the Secretary of State Alexi Giannoulias congratulating the library on receiving the per capita grant.

**Minutes:** The minutes from the 6/3/2024 regular meeting were reviewed. Conover made a motion to accept the minutes, seconded by Zimmerman, all ayes, motion carried.

**Treasurer's Report:** The treasurer's report for June and July 2024 was reviewed. Power made a motion to accept the treasurer’s reports, seconded by B Brooks, voice vote of all ayes (6) of those present, no nays, one absent, motion carried.

**Library Report:**

June

1,123 patrons were served, 969 items were checked out 744 items were checked in, 31 magazines were checked out and 43 were checked in, 107 reference questions were resolved, 75 requests were placed, 100 holds were taken care of, 3 patrons were added to the database and 1 was deleted, 29 items were added to the collection and 1 was deleted, 51 PAC logins occurred, and 5 holds were placed in the PAC.

July

1,203 patrons were served, 1,315 items were checked out 1,190 items were checked in, 28 magazines were checked out and 37 were checked in, 123 reference questions were resolved, 294 requests were placed, 293 holds were taken care of, 2 patrons were added to the database and 0 were deleted, 83 items were added to the collection and 3 were deleted, 73 PAC logins occurred, and 32 holds were placed in the PAC.

* 1. Harris pest control sprayed for pests-ants, roaches, etc (no wasps or mice) on June 13th
  2. Summer reading-programming every other Tuesday (June 4 & 18 and July 9 & 23):

10:30 story time for toddlers with an activity that went with the story

11:00-11:30 Origami for middle school grades

1:30 Lego club

2:15 Summer Science

Take and make kits were given out after programs for the following week when there is no in person programming. This will be revisited next year as they were not as popular as in the past.

* 1. Summer reading programing ended in July, but the children can continue to earn prizes until the 9th of August. As of today, 54% have completed the program and 100% have at least earned their first prize
  2. Water, Internet and phone lines were affected by construction but up and running again.
     1. Cass Comm will come and put in a separate internet line for the library since they are dividing and putting in separate lines to the grade school, middle school and high school
     2. The water is temporarily back through a hose running from the school.
     3. The phone line was cut twice and down for 10 days but up and working now.
  3. A/C unit on the west side of the library failed and Hernan’s put in a new one.
  4. Truman will come and clean the windows once construction is completed.
  5. The parking lot should be back to usable by August 14th according to school maintenance supervisor Gene Gronewald.
  6. Hoopla-an online source for e-books, e-audio and streaming for video and music continues to grow.
  7. preparing for students return on the 14th
  8. preparing for Lacey to do her student teaching this fall-part of it will be done at the Williamsville
  9. Communicated with the grade school principal and have the grade school schedule set for the upcoming school year.
  10. The yellow strip at the front entry way has been repainted.

**New Business:**

Reviewed the FY 24-25 Budget to be presented at September meeting

Conover made a motion to approve the director moving monies from maturing CD’s to IL Funds where the interest rate is higher, seconded by R Brooks, all ayes (6) of those present, no nays one absent.

**Unfinished Business:**

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

B Brooks made a motion to adjourn, seconded by Zimmerman, all ayes, the meeting was adjourned at 5:42 p.m.

Respectfully submitted,

Gisa Power