MASON CITY PUBLIC LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**

**9/3/2024**

Hearing for the budget was held beginning at 5:00 with no public in attendance.

Vice-President Smith called the regular meeting to order at 5:10 p.m. Present: Trustees Smith, Power, Zimmerman, Conover, and Director Yeoman. Absent: Edison, B Brooks and R Brooks

**Correspondence & Visitors**: None

**Minutes:** The minutes from the 8/5/2024 regular meeting were reviewed. Conover made a motion to accept the minutes, seconded by Zimmerman, all ayes, motion carried.

**Treasurer's Report:** The treasurer's report for August 2024 was reviewed. Conover made a motion to accept the treasurer’s reports, seconded by Power, voice vote of all ayes (4) of those present, no nays, three absent, motion carried.

**Library Report:**

August

1,362 patrons were served, 1,784 items were checked out 956 items were checked in, 42 magazines were checked out and 37 were checked in, 206 reference questions were resolved, 301 requests were placed, 461 holds were taken care of, 45 patrons were added to the database and 43 were deleted, 56 items were added to the collection and 29 were deleted, 42 PAC logins occurred, and 11 holds were placed in the PAC.

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* 1. Teacher orientation with new teachers to the district
  2. Summer reading-programming – 77 participants with 44 completing all four prize levels, 2 to 3rd prize, 15 to 2nd prize, 16 to 1st prize
  3. Grade school began their bimonthly visits
  4. Lacey will student teach at the Williamsville School District not the Athens school District on every other Wednesday and every Friday of each week until December.
  5. Spoke with board about moving CDs to IL Funds that are not yet due and paying the penalty since they are not earning much. Smith will get the penalty amounts for the CDs at the Alliance Bank and bring those back to the next meeting.
  6. Gave all elementary students new plastic bags to protect books in book bags from water bottles
  7. Gave all elementary teachers mobile book boxes for transporting students’ books to the library safely.
  8. IPLAR is now complete and filed
  9. ILL and Reciprocal Borrowing Statistical Survey is completed.

**New Business:**

Ordinance 24-2 was reviewed. Conover made a motion to approve Ordinance 24-2 seconded by Zimmerman, all ayes (4) of those present, no nays, three absent.

**Unfinished Business:**

**Committee Reports:**

**Finance/Personnel** (Edison, B Brooks, Power & Zimmerman)**:** No Report

**Policy** (Edison, Power, Zimmerman & Conover)**:** No Report

**Building & Grounds** (Edison, R Brooks, Smith & Conover)**:** No Report

**Long Range Planning** (Edison, Smith, R Brooks & B Brooks)**:** No Report

**School/Library Committee** (Edison, Smith & Power)**:** No Report

Zimmerman made a motion to adjourn, seconded by Conover, all ayes, the meeting was adjourned at 5:41 p.m.

Respectfully submitted,

Gisa Power